

# **Building and Grounds Committee AGENDA**

Videoconference or

Jefferson County Courthouse  
311 S. Center Ave, C2003, Jefferson  
Jefferson, WI 53549

Monday, May 6, 2024  
8:30 a.m.

## **Building and Grounds Committee Members**

Curtis Backlund, Jim Braugher, Roger Lindl, Robert Preuss, Mary Roberts

1. Call to order
2. Roll Call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Election of Officers – Chair and Vice Chair
8. Approval of April 2, 2024 Building and Grounds Committee Minutes
9. Update on courthouse/sheriff/jail project
10. Updates on projects and contingency
11. IT Project Update
12. Financial Reports (YTD)
  - a. Central Services
  - b. Management Information Systems (MIS)
13. Discussion and possible action on future meeting dates and agenda items  
Next meeting scheduled for Monday, June 3, 2024 at 8:30 a.m.
14. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

## Building and Grounds Committee

(Via Zoom Videoconference and Jefferson County Courthouse)

### MINUTES

Tuesday, April 2, 2024

1. **Call to Order**  
Meeting was called to order by Backlund at 8:30 a.m.
2. **Roll Call**  
Members Present: Curtis Backlund, Jim Braughler, Roger Lindl, Robert Preuss, Mary Roberts present at 8:38 a.m.  
Others Present: Ben Wehmeier, County Administrator; Ryan Hayes, Director of Facilities Management, Michael Luckey, Administration; John Rageth, IT Director
3. **Certification of compliance with the Open Meetings Law**  
Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**  
No changes were made.
5. **Public Comment**  
No action taken.
6. **Communications**  
None
7. **Approval of the March 5, 2024 committee meeting minutes**  
Draft minutes were provided for review.  
  
Motion by Braughler/Preuss to approve the March 5, 2024 committee meeting minutes. Motion passed 4-0.
8. **Update on courthouse/sheriff/jail project**  
Photos of the building project were shared. Wehmeier and Hayes talked through the next phases and the timeline. No action taken.
9. **Updates on projects and contingency**  
Wehmeier said there were no changes. No action taken.
10. **IT Project Update**  
A written report was provided for review. Rageth reviewed the report. No action taken.
11. **Discussion on possible action on PSC Rural Energy Startup Program (ESP) and selection process for professional service contract**  
Luckey said that the PSC met on March 14<sup>th</sup> and approved the Rural Energy Start Up Energy Start Up Program Grant request of \$75,000. This money can be used for an energy audit and building upgrades. Staff worked with EE Consulting on the grant application. Luckey wrote a draft RFP for an audit, report of opportunities, and cost of improvements. EE Consulting estimated a savings of 10-15 % - approximately \$50,000 per year.  
  
Motion by Lindl/Preuss to authorize releasing the RFP for a professional service contract. Motion passed 5-0.
12. **Financial Reports (YTD)**
  - Central Services
  - Management Information SystemsFinancial reports were provided for review. No action taken.
13. **Discuss potential agenda items for the Committee's next meeting**
  - a. Approval of April 2, 2024, Building and Grounds Committee meeting minutes
  - b. Updates on projects and contingency

- c. IT Project Update
- d. Updates on projects and contingency
- e. Update on schedule for Courthouse/Sheriff/Jail Project
- f. Discussion on PSC Rural Energy Startup Program (ESP)

Next meeting Tuesday, May 7, 2024 at 8:30 a.m. – Jefferson County Courthouse

14. **Adjourn**

Motion by Lindl/Preuss to adjourn at 9:09 a.m.

MIS April 2024

ADMIN/HR/Corp Counsel:

Board Room:

Mics in the front and last row keep going down, we were shown how to fix the problem

Child Support:

Fair:

Fiber and electrical are set to start in May. We ordered equipment to be installed by the electricians.

We worked with Becky on various questions about cameras, the website, cell phones, desk phones etc.

Land Records/Zoning/ Land and Water Conservation:

Meeting monthly on the progress of the new systems

Treasurer:

Clerk of Courts:

Meeting with CCAP regarding plans for judges to relocate to new courtrooms

6 new Switches for the Clerk of Courts wiring closest(in progress)

Finance:

Munis (monthly updates ongoing)

The Munis new version is set for May

Setup a laptop for auditors

Completing the new receipting program to move away from JD Edwards account codes

Veterans Services:

Parks:

Highway:

Batteries have been replaced (completed)

Register of Deeds:

UW Extension:

County Clerk:

DA:

We moved DA to their new location

We moved the State Switch and Sever to the new location, The State asked us if we would

Sheriff/EOC:

EOC UPS installed (completed)

Renewed the Absolute software for Sheriff Squad car internet access (completed)

The sheriff requested to install voice-to-text on the Mitel phone system(in progress)

HUMAN SERVICES/ Health:

Health App Changes

PPS State reporting changes

Revise HS note forms and enable speech-to-text

Creating an Ad-Hoc query reporting app

Revised note forms and enabled speech-to-text(completed)

MIS:

Software *Development*:

Locking down security on the IFS (ongoing)

Verifying Anti-Virus results on the IBMi (ongoing)

Fix errors on the server log (ongoing)

Networking:

We need to move the coax for DA (completed)

Setting up new equipment

Configuring Forti Seim

Cyber security with MS-ISAC and EI-ISAC (monthly)

ThinkGard system restore Test

Meeting about the Duress buttons

We are going to start to hold lunch and learn in teams on the new phone system functions, I was unaware of the problems people are having.

# An overview of your Sophos protection.

Reports / An overview of your Sophos protection.

Mar 30 - Apr 29

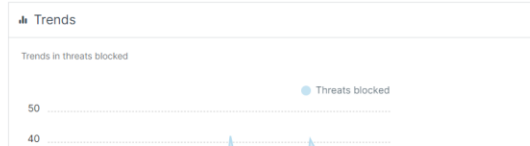
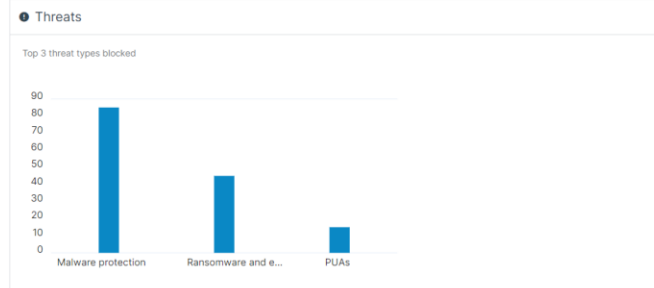
### Overview

Highlights

- 689** Total threats blocked
- 583** Total assets protected
- 642** Websites blocked and warned

Users and Devices

- 601** Users protected
- 547** Computers protected
- 36** Servers protected



### Licensing and Usage

License details

- Intercept X Advanced with XDR expiring on Oct 16, 2026 6:59 PM
- Intercept X Advanced for Server with XDR expiring on Oct 16, 2026 6:59 PM

516,600



04/19/2024  
09:49:33

Jefferson County  
CENTRAL SERVICES (YEAR TO DATE)

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FROM 2023 01 TO 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>100 General Fund</b>							
<b>11201 Central Services</b>							
11201 411100 General Property Taxes	-981,853	0	-981,853	-1,243,655.34	.00	261,802.80	126.7%
11201 474009 Housekeeping Services	-3,000	0	-3,000	-2,200.00	.00	-800.00	73.3%
11201 484001 11201 Insurance Recovery	0	0	0	-284,808.94	.00	284,808.94	.0%
11201 486001 Vending Commission	-800	0	-800	.00	.00	-800.00	.0%
11201 511110 Salary-Permanent Regular	181,929	0	181,929	201,653.01	.00	-19,723.99	110.8%
11201 511210 wages-Regular	250,506	0	250,506	286,370.27	.00	-35,864.37	114.3%
11201 511220 wages-Overtime	7,137	0	7,137	10,050.21	.00	-2,913.40	140.8%
11201 511330 wages-Longevity Pay	514	0	514	543.75	.00	-30.00	105.8%
11201 512141 Social Security	31,424	0	31,424	35,176.91	.00	-3,753.09	111.9%
11201 512142 Retirement (Employer)	28,431	0	28,431	33,125.67	.00	-4,694.88	116.5%
11201 512144 Health Insurance	117,589	0	117,589	140,371.11	.00	-22,781.62	119.4%
11201 512145 Life Insurance	100	0	100	154.47	.00	-54.27	154.2%
11201 512153 HRA Contribution	0	0	0	3,788.29	.00	-3,788.29	.0%
11201 512173 Dental Insurance	5,724	0	5,724	7,447.03	.00	-1,723.03	130.1%
11201 512390 Safety Equipment	2,000	0	2,000	224.21	.00	1,775.79	11.2%
11201 521219 Other Professional Serv	3,000	0	3,000	6,470.00	.00	-3,470.00	215.7%
11201 529170 Grounds Keeping Charges	14,252	0	14,252	12,146.67	.00	2,105.09	85.2%
11201 531008 Hazard Recycle Charges	1,000	0	1,000	.00	.00	1,000.00	.0%
11201 531243 Furniture & Furnishings	0	0	0	88.18	.00	-88.18	.0%
11201 531298 United Parcel Service	1,000	0	1,000	.00	.00	1,000.00	.0%
11201 531302 Building & Maint Equipment	12,000	0	12,000	32,804.15	.00	-20,804.15	273.4%
11201 531312 Office Supplies	350	0	350	506.83	.00	-156.83	144.8%
11201 531313 Printing & Duplicating	300	0	300	103.35	.00	196.65	34.5%
11201 531314 Small Items Of Equipment	5,000	0	5,000	7,084.75	.00	-2,084.75	141.7%
11201 531320 Safety Supplies	1,000	0	1,000	6,108.78	.00	-5,108.78	610.9%
11201 531321 Publication Of Legal Notice	0	0	0	104.90	.00	-104.90	.0%
11201 531326 Advertising	0	0	0	186.04	.00	-186.04	.0%
11201 531351 Gas/Diesel	3,000	0	3,000	3,438.37	.00	-438.37	114.6%
11201 532332 Mileage	0	0	0	143.97	.00	-143.97	.0%
11201 533221 water	6,000	0	6,000	5,149.80	.00	850.20	85.8%
11201 533222 Electric	125,000	0	125,000	89,360.31	.00	35,639.69	71.5%
11201 533223 Sewer	0	0	0	5,101.64	.00	-5,101.64	.0%
11201 533224 Natural Gas	0	0	0	30,082.76	.00	-30,082.76	.0%
11201 533225 Telephone & Fax	1,500	0	1,500	1,560.35	.00	-60.35	104.0%
11201 533235 Storm Water Utility	2,800	0	2,800	2,445.37	.00	354.63	87.3%

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Jefferson County  
CENTRAL SERVICES (YEAR TO DATE)

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FROM 2023 01 TO 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11201 535239 Street Repair & Maint	500	0	500	.00	.00	500.00	.0%
11201 535246 Building Service & Maint	60,000	0	60,000	41,922.41	.00	18,077.59	69.9%
11201 535247 Building Repair & Maint	0	0	0	14,551.00	.00	-14,551.00	.0%
11201 535297 Refuse Collection	0	0	0	2,251.59	.00	-2,251.59	.0%
11201 535344 Household & Janitorial Supp	25,000	0	25,000	22,964.31	.00	2,035.69	91.9%
11201 535349 Other Supplies	12,000	0	12,000	13,173.41	.00	-1,173.41	109.8%
11201 535352 Vehicle Parts & Repairs	1,000	0	1,000	348.92	.00	651.08	34.9%
11201 535353 Machinery & Equipment Parts	10,000	60,000	70,000	87,793.93	.00	-17,793.93	125.4%
11201 535354 Paint	20,000	0	20,000	522.21	.00	19,477.79	2.6%
11201 535355 Plumbing & Electrical	10,000	0	10,000	5,033.44	.00	4,966.56	50.3%
11201 535361 11201 Repair & Maintenance In	0	0	0	125,984.34	.00	-125,984.34	.0%
11201 536531 Land Rent & Lease	1,800	0	1,800	3,600.00	.00	-1,800.00	200.0%
11201 536533 Equipment Rent & Lease	0	0	0	23,278.20	.00	-23,278.20	.0%
11201 571004 IP Telephony Allocation	318	0	318	420.52	.00	-102.52	132.2%
11201 571005 Duplicating Allocation	0	0	0	6.61	.00	-6.61	.0%
11201 571007 MIS Direct Charges	5,000	0	5,000	.00	.00	5,000.00	.0%
11201 571009 MIS PC Group Allocation	8,410	0	8,410	11,314.13	.00	-2,904.13	134.5%
11201 571010 MIS Systems Grp Alloc(ISIS)	5,996	0	5,996	8,932.62	.00	-2,936.62	149.0%
11201 571020 Fleet Allocation	0	0	0	3,466.71	.00	-3,466.71	.0%
11201 591519 Other Insurance	24,073	0	24,073	48,796.80	.00	-24,723.80	202.7%
11201 594822 Capital Improvement Building	0	425,430	425,430	.00	.00	425,430.00	.0%
11201 699999 Budgetary Fund Balance	0	-425,430	-425,430	.00	.00	-425,430.00	.0%
TOTAL Central Services	0	60,000	60,000	-194,511.98	.00	254,511.98	-324.2%
GRAND TOTAL	0	60,000	60,000	-194,511.98	.00	254,511.98	-324.2%



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Jefferson County  
MIS (YEAR TO DATE)

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FROM 2023 01 TO 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>700 MIS Department Fund</b>							
<b>77001 PC Group</b>							
77001 411100 General Property Taxes	-224,572	0	-224,572	-224,572.08	.00	.04	100.0%
77001 474180 MIS Billed	-1,178,552	0	-1,178,552	-1,532,763.09	.00	354,211.47	130.1%
77001 511110 Salary-Permanent Regular	0	0	0	83,392.97	.00	-83,392.97	.0%
77001 511210 Wages-Regular	293,926	-48,192	245,734	125,724.99	.00	120,009.45	51.2%
77001 511220 Wages-Overtime	1,139	0	1,139	2,355.37	.00	-1,216.60	206.8%
77001 511330 Wages-Longevity Pay	340	0	340	350.75	.00	-10.75	103.2%
77001 512141 Social Security	21,298	0	21,298	21,814.06	.00	-515.73	102.4%
77001 512142 Retirement (Employer)	20,088	0	20,088	20,374.78	.00	-287.21	101.4%
77001 512144 Health Insurance	66,242	0	66,242	56,933.80	.00	9,308.22	85.9%
77001 512145 Life Insurance	66	0	66	68.21	.00	-1.73	102.6%
77001 512153 HRA Contribution	0	0	0	686.79	.00	-686.79	.0%
77001 512173 Dental Insurance	3,792	0	3,792	3,774.47	.00	17.53	99.5%
77001 521220 Consultant	101,200	15,518	116,718	153,860.18	.00	-37,142.60	131.8%
77001 521296 Computer Support	433,413	0	433,413	854,765.04	.00	-421,352.04	197.2%
77001 529299 Purchase Care & Services	135,000	0	135,000	126,809.47	.00	8,190.53	93.9%
77001 531298 United Parcel Service	0	0	0	173.09	.00	-173.09	.0%
77001 531301 Office Equipment	300	0	300	.00	.00	300.00	.0%
77001 531303 Computer Equipmt & Software	58,000	0	58,000	83,680.25	8,961.75	-34,642.00	159.7%
77001 531312 Office Supplies	300	0	300	806.71	.00	-506.71	268.9%
77001 531313 Printing & Duplicating	100	0	100	.00	.00	100.00	.0%
77001 531322 Subscriptions	300	0	300	.00	.00	300.00	.0%
77001 531324 Membership Dues	400	0	400	175.00	.00	225.00	43.8%
77001 532325 Registration	1,000	0	1,000	1,458.50	.00	-458.50	145.9%
77001 532332 Mileage	200	0	200	73.36	.00	126.64	36.7%
77001 532335 Meals	100	0	100	.00	.00	100.00	.0%
77001 532336 Lodging	250	0	250	220.00	.00	30.00	88.0%
77001 532350 Training Materials	1,500	0	1,500	.00	.00	1,500.00	.0%
77001 533228 Internet	38,000	0	38,000	25,476.45	.00	12,523.55	67.0%
77001 535242 Maintain Machinery & Equip	0	0	0	1,666.33	.00	-1,666.33	.0%
77001 535355 Plumbing & Electrical	1,000	0	1,000	.00	.00	1,000.00	.0%
77001 571004 IP Telephony Allocation	2,866	0	2,866	4,709.33	.00	-1,843.33	164.3%
77001 571008 MIS Overhead Allocation	17,759	0	17,759	20,084.99	.00	-2,325.94	113.1%
77001 591519 Other Insurance	3,544	0	3,544	3,445.80	.00	98.20	97.2%
77001 594809 Capital Building	0	0	0	28,871.61	.00	-28,871.61	.0%
77001 594810 Capital Equipment	201,000	0	201,000	202,098.80	.00	-1,098.80	100.5%

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09:50:52

Jefferson County  
MIS (YEAR TO DATE)

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FROM 2023 01 TO 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
77001 594823 Intangible Asset	0	0	0	36,864.75	.00	-36,864.75	.0%
TOTAL PC Group	0	-32,674	-32,674	103,380.68	8,961.75	-145,016.85	-343.8%

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Jefferson County  
MIS (YEAR TO DATE)

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FROM 2023 01 TO 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>77002 Systems Group</b>							
77002 411100 General Property Taxes	-16,633	0	-16,633	-16,633.32	.00	.02	100.0%
77002 451200 Records & Reports	-1,200	0	-1,200	-1,075.00	.00	-125.00	89.6%
77002 474180 MIS Billed	-419,750	0	-419,750	-631,644.01	.00	211,893.75	150.5%
77002 511110 Salary-Permanent Regular	227,775	0	227,775	280,135.28	.00	-52,359.85	123.0%
77002 511210 Wages-Regular	31,755	0	31,755	75,651.53	.00	-43,896.52	238.2%
77002 511330 Wages-Longevity Pay	708	0	708	722.50	.00	-15.00	102.1%
77002 512141 Social Security	18,584	0	18,584	26,623.74	.00	-8,039.39	143.3%
77002 512142 Retirement (Employer)	17,696	0	17,696	25,212.93	.00	-7,516.75	142.5%
77002 512144 Health Insurance	50,792	0	50,792	76,022.12	.00	-25,229.97	149.7%
77002 512145 Life Insurance	52	0	52	110.47	.00	-58.57	212.9%
77002 512153 HRA Contribution	0	0	0	3,894.19	.00	-3,894.19	.0%
77002 512173 Dental Insurance	2,466	0	2,466	3,101.75	.00	-635.75	125.8%
77002 521220 Consultant	7,000	0	7,000	10,775.00	.00	-3,775.00	153.9%
77002 521296 Computer Support	0	0	0	5,525.00	.00	-5,525.00	.0%
77002 531312 Office Supplies	200	0	200	180.18	.00	19.82	90.1%
77002 531322 Subscriptions	175	0	175	.00	.00	175.00	.0%
77002 531324 Membership Dues	300	0	300	200.00	.00	100.00	66.7%
77002 532325 Registration	1,700	0	1,700	1,500.00	.00	200.00	88.2%
77002 532332 Mileage	100	0	100	157.20	.00	-57.20	157.2%
77002 532335 Meals	50	0	50	22.00	.00	28.00	44.0%
77002 532350 Training Materials	1,000	0	1,000	.00	.00	1,000.00	.0%
77002 535242 Maintain Machinery & Equip	54,476	0	54,476	65,775.26	1,980.00	-13,279.26	124.4%
77002 571004 IP Telephony Allocation	531	0	531	834.87	.00	-303.87	157.2%
77002 571008 MIS Overhead Allocation	17,759	0	17,759	20,084.99	.00	-2,325.95	113.1%
77002 591519 Other Insurance	4,464	0	4,464	4,570.56	.00	-106.56	102.4%
77002 594823 Intangible Asset	0	0	0	12,880.56	.00	-12,880.56	.0%
TOTAL Systems Group	0	0	0	-35,372.20	1,980.00	33,392.20	.0%

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Jefferson County  
MIS (YEAR TO DATE)

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FROM 2023 01 TO 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>77003 Programming - Special</b>							
77003 411100 General Property Taxes	-9,100	0	-9,100	-9,099.84	.00	.04	100.0%
77003 474099 Dept Cap Program Charges	-139,892	0	-139,892	-230,626.79	.00	90,734.79	164.9%
77003 511210 wages-Regular	105,062	0	105,062	170,163.83	.00	-65,101.76	162.0%
77003 512141 Social Security	7,437	0	7,437	12,498.72	.00	-5,061.44	168.1%
77003 512142 Retirement (Employer)	7,144	0	7,144	11,507.90	.00	-4,363.68	161.1%
77003 512144 Health Insurance	27,971	0	27,971	31,419.94	.00	-3,448.89	112.3%
77003 512145 Life Insurance	15	0	15	14.27	.00	.91	94.0%
77003 512173 Dental Insurance	1,362	0	1,362	1,286.12	.00	75.88	94.4%
TOTAL Programming - Special	0	0	0	-12,835.85	.00	12,835.85	.0%

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Jefferson County  
MIS (YEAR TO DATE)

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FROM 2023 01 TO 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>77004 MIS Overhead</b>							
77004 424001 22209 Federal Grants	0	0	0	-1,316.20	.00	1,316.20	.0%
77004 529299 Purchase Care & Services	6,500	0	6,500	12,720.41	.00	-6,220.41	195.7%
77004 531298 United Parcel Service	200	0	200	.00	.00	200.00	.0%
77004 531320 Safety Supplies	50	0	50	437.51	.00	-387.51	875.0%
77004 533221 Water	0	0	0	567.74	.00	-567.74	.0%
77004 533222 Electric	6,800	0	6,800	5,244.90	.00	1,555.10	77.1%
77004 533223 Sewer	400	0	400	501.32	.00	-101.32	125.3%
77004 533224 Natural Gas	3,000	0	3,000	2,800.51	.00	199.49	93.4%
77004 533225 Telephone & Fax	3,400	0	3,400	5,892.88	.00	-2,492.88	173.3%
77004 533228 Internet	0	0	0	14,880.00	.00	-14,880.00	.0%
77004 533235 Storm Water Utility	180	0	180	284.33	.00	-104.33	158.0%
77004 533236 wireless Internet	3,200	0	3,200	2,888.75	.00	311.25	90.3%
77004 533236 22209 wireless Internet	0	0	0	1,316.20	.00	-1,316.20	.0%
77004 535242 Maintain Machinery & Equip	6,500	0	6,500	.00	.00	6,500.00	.0%
77004 535246 Building Service & Maint	2,000	0	2,000	.00	.00	2,000.00	.0%
77004 535297 Refuse Collection	535	0	535	847.10	.00	-312.10	158.3%
77004 571003 Housekeeping	2,200	0	2,200	2,200.00	.00	.00	100.0%
77004 571008 MIS Overhead Allocation	-35,518	0	-35,518	-40,169.98	.00	4,651.98	113.1%
77004 591519 Other Insurance	553	0	553	1,025.93	.00	-472.93	185.5%
<b>TOTAL MIS Overhead</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,121.40</b>	<b>.00</b>	<b>-10,121.40</b>	<b>.0%</b>

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>77005 IP-Telephony</b>							
77005 411100 General Property Taxes	-286	0	-286	-285.72	.00	-.02	100.0%
77005 474190 IP-Telephony Billed	-86,933	0	-86,933	-136,160.81	.00	49,228.21	156.6%
77005 511210 wages-Regular	33,885	0	33,885	88,223.00	.00	-54,338.47	260.4%
77005 511220 wages-Overtime	455	0	455	650.00	.00	-195.43	143.0%
77005 512141 Social Security	2,627	0	2,627	6,798.71	.00	-4,171.77	258.8%
77005 512142 Retirement (Employer)	2,335	0	2,335	6,065.64	.00	-3,730.58	259.8%
77005 512145 Life Insurance	16	0	16	75.48	.00	-59.64	476.5%
77005 512173 Dental Insurance	552	0	552	1,286.12	.00	-734.12	233.0%
77005 521220 Consultant	6,500	0	6,500	5,335.00	.00	1,165.00	82.1%
77005 521296 Computer Support	36,913	0	36,913	.00	.00	36,913.40	.0%
77005 531303 Computer Equipmt & Software	1,500	0	1,500	719.00	.00	781.00	47.9%
77005 533225 Telephone & Fax	0	0	0	17,899.12	.00	-17,899.12	.0%
77005 535242 Maintain Machinery & Equip	2,000	0	2,000	2,194.53	.00	-194.53	109.7%
77005 591519 Other Insurance	436	0	436	583.52	.00	-147.52	133.8%
77005 592003 Note Payable Principal	0	0	0	328,913.88	.00	-328,913.88	.0%
77005 592004 Note Payable Interest	0	0	0	4,882.46	.00	-4,882.46	.0%
77005 594810 Capital Equipment	0	48,192	48,192	439,285.98	.00	-391,093.98	911.5%
77005 632100 Proceeds Of Long-Term Notes	0	0	0	-698,913.88	.00	698,913.88	.0%
<b>TOTAL IP-Telephony</b>	<b>0</b>	<b>48,192</b>	<b>48,192</b>	<b>67,552.03</b>	<b>.00</b>	<b>-19,360.03</b>	<b>140.2%</b>

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FROM 2023 01 TO 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>77006 Central Duplication</b>							
77006 411100 General Property Taxes	-3,669	0	-3,669	-3,669.00	.00	-.01	100.0%
77006 451002 Private Party Photocopy	-1,200	0	-1,200	-260.84	.00	-939.16	21.7%
77006 472003 Municipality Copies & Printin	-1,800	0	-1,800	-1,374.42	.00	-425.58	76.4%
77006 474180 MIS Billed	-51,892	0	-51,892	-36,183.94	.00	-15,708.00	69.7%
77006 474200 Copying & Printing Interdepa	-36,000	0	-36,000	-34,254.83	.00	-1,745.17	95.2%
77006 511210 wages-Regular	20,908	0	20,908	8,555.61	.00	12,351.91	40.9%
77006 511220 wages-Overtime	62	0	62	.00	.00	62.00	.0%
77006 511240 wages-Temporary	0	0	0	5,610.00	.00	-5,610.00	.0%
77006 511330 wages-Longevity Pay	70	0	70	.00	.00	70.00	.0%
77006 512141 Social Security	1,599	0	1,599	1,083.67	.00	515.76	67.8%
77006 512142 Retirement (Employer)	1,213	0	1,213	.00	.00	1,213.00	.0%
77006 512144 Health Insurance	8,316	0	8,316	.00	.00	8,316.00	.0%
77006 512145 Life Insurance	20	0	20	.00	.00	20.00	.0%
77006 512173 Dental Insurance	1,104	0	1,104	.00	.00	1,104.00	.0%
77006 531298 United Parcel Service	0	0	0	20.90	.00	-20.90	.0%
77006 531303 Computer Equipmt & Software	0	0	0	507.40	.00	-507.40	.0%
77006 531312 Office Supplies	12,000	0	12,000	10,088.86	.00	1,911.14	84.1%
77006 531313 Printing & Duplicating	0	0	0	28.99	.00	-28.99	.0%
77006 531314 Small Items Of Equipment	600	0	600	585.00	.00	15.00	97.5%
77006 531349 Other Operating Expenses	200	0	200	.00	.00	200.00	.0%
77006 532332 Mileage	110	0	110	.00	.00	110.00	.0%
77006 535242 Maintain Machinery & Equip	4,000	0	4,000	2,659.68	.00	1,340.32	66.5%
77006 535252 Printing Equip Maintenance	12,000	0	12,000	5,626.41	.00	6,373.59	46.9%
77006 571004 IP Telephony Allocation	106	0	106	166.84	.00	-60.84	157.4%
77006 571009 MIS PC Group Allocation	3,604	0	3,604	4,637.63	.00	-1,033.63	128.7%
77006 571010 MIS Systems Grp Alloc(ISIS)	358	0	358	528.05	.00	-170.05	147.5%
77006 591519 Other Insurance	291	0	291	267.74	.00	23.26	92.0%
77006 594810 Capital Equipment	28,000	0	28,000	31,405.00	.00	-3,405.00	112.2%
TOTAL Central Duplication	0	0	0	-3,971.25	.00	3,971.25	.0%
GRAND TOTAL	0	15,518	15,518	128,874.81	10,941.75	-124,298.98	901.0%